



UNIVERSITY PARK ELEMENTARY AUCTION
February 8th, 2019
7:30PM at Dallas Country Club
Chair for Online Auction: Tana Roberts

UP Auction Solicitation Team Member:
Team Member Phone:
Team Member Email:

UP AUCTION SOLICITATION AGREEMENT

Donor Information:

Name as Desired on all Auction materials: _____
 Donor Contact Name: _____
 Address/City/State/Zip: _____
 Phone: _____ Email: _____
 Website: _____
 Logo link (for Auction website): _____

- I will email the logo to the above Auction Team member.
- UP Auction team member can copy our logo from our website.

Description of Donation(s): _____

Retail Value of Donation(s): _____

Conditions of contract and expiration date (if applicable): _____

Donor Signature: _____ **Date:** _____

Please contact the UP Auction Team Member, Tana Roberts, with questions and/or to pick up donated item(s).
 Tana Roberts at tana.roberts@gmail.com or (214) 675-6391

By January 28th, please sign this contract and return, along with your item(s), to the UP Auction Team Member listed above or mail to:

Jenny Mattison
2904 Bryn Mawr
Dallas, TX 75225

Keep a copy of this contract for your tax records. The University Park PTA is a 501(c)(3) tax-exempt organization, and all donations are tax deductible to the extent allowed by law. (Tax ID 1-75-0855637-4). No goods or services were received in exchange for our donation.

UP Solicitation Member Use Only: Check if New Donor Check if New Item
 Intake Member Use Only: Item # _____ Lot# _____ Date Entered: _____
 Entered by: _____
 Category: _____ Photo: Yes No GC: _____